



# Tailor-made Course

CLI's training programmes customized to your organisation's needs.

- 

**YOU CAN CHOOSE THE DATE**
- 

**THE PLACE**
- 

**LANGUAGE & FORMAT**

## BUILD CAPACITY, GET RESULTS

CLI's tailor-made courses bring team members and partners of an organisation into intense exchange and project focused work, which helps bringing strategic issues forward and producing concrete results. Participants of CLI's tailor-made courses partake actively in practical exercises based on their organisation's needs, applying practical tools and thereby accomplishing tasks directly relevant to their work. The combination of theory, personal reflection and practical exercises helps building stronger trust and relationships within the group. We will help your team and partners to work on your specific training goal.

## CUSTOMIZED TO YOUR NEEDS

We offer capacity building programmes ranging from 2 days workshops to accreditation programmes with series' of training modules based on CLI methodologies. The tailor-made course programme will be designed with a focus on the client's specific objectives, including a review and analysis of the project, preparatory interviews with participants, facilitation design and all training material, implementation of the course with one or two facilitators, debriefing with option of follow-on capacity building, a debriefing report with recommendations, all in close communications with the client.

We offer this kind of training for groups and recommend 16+ participants to scale the impact. However, in certain cases we also train smaller groups. The tailor-made training is exclusively for your organisation and its partners. You can specify the location, dates, number of participants and the format. Our expert trainers will be made available to implement your training.

## CLI'S RANGE OF PRODUCTS\*



### The Art of Stakeholder Collaboration

*Key concepts and competencies for achieving common goals.*

Cooperation with different partners can be easy, if you know how to engage them in result-oriented dialogues. Learn how to build longterm relationships with stakeholders from various sectors and get sustainable results quicker.



### Advanced Stakeholder Collaboration

*Focus on implementation and create sustainable collaboration systems.*

Leverage your personal skills in implementing and facilitating complex cooperation processes to the next level! Consolidate your knowledge of CLI's unique approach, review and adjust your strategies in the preparation and implementation of your Stakeholder Dialogues.



### Stakeholder Engagement

*Basic competencies for achieving common goals.*

Successfully transition from simple stakeholder management to dialogic stakeholder engagement with tools such as stakeholder analysis, strategies for engagement, relationship-building, stakeholder motivation, and dialogue as a tool for innovation.



### The Art of Dialogue

*Empowering communication for consensus building.*

Learn new tools for dialogic facilitation and develop your own personal leadership and communication styles in Stakeholder Dialogues.



### The Art of Leading Collectively

*Navigating complex change with multiple actors.*

Essential Concepts and Skills Development for Effective Co-Creation in complex change processes. A capacity building programme for those who lead sustainability initiatives and cross-institutional cooperation projects.



### Young Leaders for Sustainability

*The world is changing – so is leadership.*

Training young professionals who are the beginning of their careers to become future leaders for sustainability is the goal of this programme

### YOUR KEY BENEFITS

- ✓ Manage complexity in projects
- ✓ Bring different interest groups together
- ✓ Learn how to engage stakeholders
- ✓ Design result-oriented processes
- ✓ Apply CLI's © Dialogic Change Model or © Collective Leadership Compass in practice
- ✓ Customize your training experience
- ✓ Get high quality and sustainable results

## CONTACT US

\*Please contact Martin Fielko for further information and registration:  
 Phone: +49 331 581 65 96 – 18, E-Mail: [martin.fielko@collectiveleadership.com](mailto:martin.fielko@collectiveleadership.com), [www.collectiveleadership.com](http://www.collectiveleadership.com)

[www.collectiveleadership.com](http://www.collectiveleadership.com)



## REGISTRATION FORM

I would like to officially register for the tailor-made course format:

<input type="checkbox"/>	THE ART OF STAKEHOLDER COLLABORATION	<input type="checkbox"/>	THE ART OF DIALOGUE
<input type="checkbox"/>	ADVANCED STAKEHOLDER COLLABORATION	<input type="checkbox"/>	THE ART OF LEADING COLLECTIVELY
<input type="checkbox"/>	STAKEHOLDER ENGAGEMENT	<input type="checkbox"/>	YOUNG LEADERS FOR SUSTAINABILITY
<input type="checkbox"/>	OTHER SPECIFIC FORMAT: <input type="text"/>		

### Specifications:

Number of course participants*:	<input type="text"/>	Course date:	<input type="text"/>
<small>*for costs per pax. see tuition fee and mode of payment below</small>			
Course language:	<input type="text"/>	Course location:	<input type="text"/>
Costs per participant agreed**:	<input type="text"/>		
<small>**Please get in touch with us for your individual offer</small>			
Any additional specification***	<input type="text"/>		
<small>***e.g. training format, series or combination of trainings etc.</small>			

### Person responsible for registration:

Ms./Mr.:	<input type="checkbox"/>	First Name:	<input type="text"/>	Name:	<input type="text"/>
Organisation:	<input type="text"/>				
Position:	<input type="text"/>				
Current Project (or Department):	<input type="text"/>				
Address:	<input type="text"/>				
Country:	<input type="text"/>				
Phone:	<input type="text"/>				
Email:	<input type="text"/>				
Invoice Recipient:	<input type="text"/>				
(if address or person is different):					

**TERMS:** Please provide a separate **list with names of participants** with the registration, the final list needs to be submitted to CLI latest 1 week before the seminar. The management of invitation of individual participants is the responsibility of the requesting organisation.

**Registration:** Please send the complete and signed form via fax to +49 (0) 331 58 16 596-22 or as a scanned document to [martin.fielko@collectiveleadership.com](mailto:martin.fielko@collectiveleadership.com) or the CLI project manager you are already in touch with.

**Tuition fee:** The amount depends on the individual customization and the duration of the training as well as on the group size. For your orientation: For a 4 days training for 16 participants in one of the standard course formats above we charge € 1,500 (7% VAT if required) per participant. The tuition fee includes preparation and facilitation of the tailor-made course as outlined above and includes all training material.

**Travel expenses:** The requesting organisation bears the cost of daily allowances, accommodation, all related travel expenses for both trainers (including e.g. visa fees, transport to and from airport/venue etc.). These costs will be calculated according to the regulations of the German Ministry of Finance. Economy class flights will be purchased for total travel times up to 9 hours. For longer travel, business class flights will be procured. The trainers need to arrive 2 days before the official beginning of the course.

The costs for daily allowances, accommodation, all related travel expenses for the two trainers will be apportioned onto the tuition fee per participant for billing purposes.

**Mode of payment:** After your formal registration we will send you an invoice. The tuition fees will be due 10 days after receipt of the invoice, latest 2 weeks before the start of the course. The travel and accommodation cost as well as allowances for two facilitators will be distributed proportionally to the tuition fees per person.



**Venue:** Arrangement of venue, transport of participants and other organisational issues related to the course are the sole responsibility of the requesting organisation. The CLI gladly offers guidelines for venue selection and arrangements, if requested.

**Cancellation fees:** Any cancellation after formal registration will lead to a cancellation fee. For cancellations received up to eight (8) weeks prior to the course 30%, up to four (4) weeks prior to the course 50%, less than four (4) weeks prior to the course 100% of the course fee. Cancellation fees do not apply, if participants are replaced.

I hereby consent to the terms and conditions of the Collective Leadership Institute's educational programme.

Date:

Signature: