

## GROUP QUALIFICATION



## Experience our On-Site Courses

CLI's Training Programme 2025 come to you!

🕒 **Flexible**  
date 2025

🌐 **Flexible**  
place

🗣️ Course can be provided in English; we are offering simultaneous interpretation in French, Spanish, Arabic, Russian, Ukrainian, and Khmer.

👥 **From 10 to 26**  
participants

### BUILD CAPACITY, GET RESULTS

CLI's on-site courses bring team members and partners into intense exchange and project focused work, which helps bringing strategic issues forward and producing concrete results. Throughout the course, participants partake actively in practical exercises based on their concrete needs, applying practical tools and thereby accomplishing tasks directly relevant to their work. The combination of theory, personal reflection and practical exercises helps building stronger trust and relationships within the group. We will help your team and partners to work on your specific training goal.

### YOUR KEY BENEFITS

- ✓ Learn how to engage stakeholders.
- ✓ Manage complexity in projects.
- ✓ Bring different interest groups together.
- ✓ Design result-oriented processes
- ✓ Get high quality and sustainable results.
- ✓ Apply CLI's © *Dialogic Change Model* or © *Collective Leadership Compass* in practice.
- ✓ Save travel costs and tuition fees.

### Range of products:

#### 🌐 The Art of Stakeholder Collaboration

##### Designing processes for achieving common goals:

Cooperation with different partners can be easy if you know how to engage them in result-oriented dialogues. Learn how to build long term relationships with stakeholders from various sectors and get sustainable results quicker.

#### 🗣️ The Art of Process Facilitation

##### Convening stakeholder conversations for consensus

**building:** Learn new tools for dialogic facilitation and develop your own personal leadership and communication styles in Stakeholder Dialogues.

#### 🌟 The Art of Leading Collectively

**Navigating complex change for collective action:** Essential Concepts and Skills Development for Effective Co-Creation in Complex Change Processes. A training for those who lead sustainability initiatives and cross-institutional cooperation projects.

#### 🔄 The Art of Transformative Change

**Stewarding networks for systems impact:** Large cross-institutional and international networks become more and more important to drive transformative change. Find entry points for change and design and implement strategies for impactful networks.

**GENERAL INFORMATION:** We provide a customizable 4-day on-site capacity building program tailored to your chosen CLI standard educational course. The program includes project or country-specific objectives, participant interviews, facilitation design, training materials, course implementation with two facilitators, debriefing with optional follow-on capacity building, and a comprehensive report with recommendations. This on-site training is suitable for 16+ participants and can be scaled accordingly. Conducting training on-site reduces travel costs, offers flexibility in planning, and allows multiple projects or organizations to jointly register. You can specify location, dates, and the number of participants, and two expert trainers will be assigned for your training.



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**For more information also visit our [website](#)**



## REGISTRATION FORM

I would like to officially register for the **on-site course format**:

- The Art of Stakeholder Collaboration
  The Art of Leading Collectively  
 The Art of Process Facilitation
  The Art of Transformative Change

|                 |                      |   |  |  |
|-----------------|----------------------|---|--|--|
| Specifications: | <b>COURSE DATE:</b>  | <b>COURSE LOCATION:</b>                 | <b>COURSE LANGUAGE*:</b>   | <b>NUMBER OF PARTICIPANTS**:</b>                               |
|                 | <input type="text"/> | <input type="text"/>                    | <input type="text"/>   | <input type="text"/>   |
|                 |                      | Hybrid format: <input type="checkbox"/> | if the pandemic situation does not allow CLI facilitators to come, you can choose this option, and they will facilitate online | **for costs per pax. see tuition fee and mode of payment below |

Person responsible for registration:

Ms./Mr./Mx.:  First Name:  Name:

Organisation:

Position:

Current Project (or Department):

Address:

Country:

Phone:

Email:

Invoice Details:  
(only if address or person is different):

**TERMS:** Please provide a separate **list with names of participants** with the registration, the final list needs to be submitted to CLI latest 1 week before the seminar. The management of invitation of individual participants is the responsibility of the requesting organisation.

**Registration:** Please send the complete and signed form as a scanned document or photo to [martin.fielko@collectiveleadership.com](mailto:martin.fielko@collectiveleadership.com) or the CLI project manager you are already in touch with.

**Tuition fee:** The fees depend on the number of participants as follows:

|                        |                    |
|------------------------|--------------------|
| 10 to 15 participants: | € 2,000 per person |
| 16 to 20 participants: | € 1,800 per person |
| 21 to 26 participants: | € 1,600 per person |

The fee includes preparation and facilitation of the course as outlined above and includes all training material. A 7% VAT might be required.

**Travel expenses:** The requesting organisation bears the cost of daily allowances, accommodation, all related travel expenses for both trainers (including e.g. visa fees, transport to and from airport/venue etc.). These costs will be calculated according to the regulations of the German Ministry of Finance.

Economy class flights will be purchased for a total flight time up to 6 hours. For longer travel, business class flights will be procured. The trainers need to arrive 2 days before the official beginning of the course.

The costs for daily allowances, accommodation, all related travel expenses for the two trainers will be apportioned onto the tuition fee per participant for billing purposes.

**Mode of payment:** After your formal registration we will send you an invoice. The tuition fees will be due 10 days after receipt of the invoice, latest 2 weeks before the start of the course. The travel and accommodation cost as well as allowances for two facilitators will be distributed proportionally to the tuition fees per person.

**Venue:** Arrangement of venue, transport of participants and other organisational issues related to the course are the sole responsibility of the requesting organisation. The CLI gladly offers guidelines for venue selection and arrangements, if requested.

**Cancellation fees:** Any cancellation after formal registration will lead to a cancellation fee. For cancellations received up to eight (8) weeks prior to the course 30%, up to four (4) weeks prior to the course 50%, less than four (4) weeks prior to the course 100% of the course fee. Cancellation fees do not apply, if participants are replaced.

I hereby consent to the terms and conditions of the Collective Leadership Institute's educational programme.

Date:  Signature: